

STATUTE OF THE "MANUS" FOUNDATION

Consolidated text adopted by the Council of the "MANUS" Foundation by
Resolution RFM No. 14/2015 on 17 December 2015.

GENERAL PROVISIONS

§ 1

1. On the initiative of the Student Government of the Wrocław University of Technology, Piotr Grobelny, Olga Ilnicka, Michał Ilnicki, Maciej Małuszek and Tadeusz Pastuszak as well as the Wrocław University of Technology, wishing to use the creative forces and abilities of the academic community as much as possible and ensure the development of material and intellectual existence for students and graduates, by notarial deed drawn up on 14.03.1995. in Wrocław, they established the Foundation for the Student Government of the Wrocław University of Technology under the name "MANUS" Foundation, hereinafter referred to as the Foundation.
2. The seat of the Foundation is miasto Wrocław.
3. The area of the Foundation's activity is the area of the Republic of Poland and abroad.
4. The duration of the Foundation's operation is unlimited.
5. The Foundation may cooperate with other foundations in the country and abroad.
6. The minister responsible for the Foundation is the minister responsible for higher education.

OBJECTIVES OF THE FOUNDATION

§ 2

1. The aim of the Foundation is:
 - 1) Improvement of social and living facilities used by students and doctoral students;
 - 2) Assistance in finding employment, job placement for students and graduates;
 - 3) Inspiring, organizing and promoting student culture;
 - 4) Organizing student, doctoral and employee scientific, cultural movement and development of scientific contacts of students, doctoral students and researchers with other academic communities in the country and abroad;
 - 5) Supporting the tourist activities of the academic community, in particular domestic and foreign student tourism;
 - 6) Improving the health of students and doctoral students by expanding and developing the academic sports and medical base.
 - 7) Removing barriers to access to education for sick and disabled students, doctoral students, graduates and employees.

- 8) Activities aimed at improving the professional qualifications of students, doctoral students and graduates.
- 9) Stimulating and creating entrepreneurial attitudes, in particular supporting academic entrepreneurship and assistance in setting up and running a business by the community of the Wrocław University of Technology.
- 10) Promotion of exact sciences encouraging new people to join the community of the Wrocław University of Technology.
- 11) Education of school and academic youth.
- 12) Promoting physical culture, healthy lifestyles, improving physical fitness and encouraging young people and the academic community to an active and healthy lifestyle.
- 13) Developing a healthy lifestyle among children, school youth and the academic community.

2. The Foundation pursues its objectives through:

- 1) Running student dormitories, student canteens and student clubs;
- 2) Organizing festivals, artistic, sporting, tourist events and promotion of artists;
- 3) Organizing seminars, competitions, conferences and other scientific events;
- 4) Co-financing and supporting domestic and foreign exchange of students, financing domestic and foreign internships;
- 5) Co-financing the scientific activities of researchers and students by financing research and scientific experiments;
- 6) Promoting scientific achievements of the Wrocław University of Technology in Poland and abroad;
- 7) Collection of cash and material resources intended for the implementation of statutory objectives;
- 8) Cooperation with state, local government and social organizations in the country and abroad operating in the scope covered by the objectives of the foundation;
- 9) Financial assistance to the student self-government in achieving the objectives of the Foundation;
- 10) Funding scholarships for outstanding students and academics;
- 11) Conducting mediation in obtaining places of residence for students, graduates and researchers;
- 12) Organizing internships and internships for students and graduates;
- 13) Fundraising and other activities for lifelong learning;
- 14) Day care for my children up to 3 years of age students and university staff;
- 15) Dissemination of forms of physical culture, implementing habits of active rest and the ability to organize it;
- 16) Organizing and conducting sports competition in the school and academic environment;

17) Promoting sport, recreation, tourism and a healthy lifestyle .

ASSETS OF THE FOUNDATION

§ 3

1. The Foundation's assets constitute the Founding Fund in the amount of PLN 2,000 (two thousand zlotys), of which the amount of PLN 1,000 (one thousand zlotys) is allocated to business activity as well as funds and assets acquired during statutory activity.
2. The revenue of the Foundation shall come from :
 - 1) inheritances, bequests, donations, subsidies, grants and all kinds of other property creations made for the Foundation by domestic and foreign natural and legal persons;
 - 2) income from business activities;
 - 3) proceeds from fundraisers and collections organized by the Foundation;
 - 4) bank interest;
 - 5) other revenue;
3. Disposal of funds from the sources listed in §3, paragraph 2, point 1 should take into account the wishes of donors regarding the sums of money or funds transferred to the Foundation; in such cases, separate funds may be created in the Foundation's assets.

ECONOMIC ACTIVITY

§ 4

1. The Foundation conducts business activity, and the principles of this activity and its scope are specified in the Annex to this Statute.
2. The activity referred to in §4 section 1 may be carried out through a separate organizational unit of the Foundation (Oe.g., a plant), or directly by the Foundation itself.

BODIES OF THE FOUNDATION

§ 5

The bodies of the Foundation are:

1. Foundation Council.
2. Board of the Foundation.

FOUNDATION COUNCIL

§ 6

1. The Foundation's Council is its supreme decision-making body and performs supervisory and control functions.
2. The Foundation Council consists of :
 - 1) four representatives of the Wrocław University of Technology appointed by the Rector;

- 2) three student representatives appointed by the Board of the Students' Parliament of the Wrocław University of Technology;
3. The Foundation Council elects a chairman and two vice-presidents, including at least one student.
4. The Rector decides about the loss or deprivation of the mandate of a member of the Foundation Council - in the case of representatives of the Wrocław University of Technology and the Management Board of the Students' Parliament of the Wrocław University of Technology - in the case of student representatives.
 - 1) The Foundation Council is appointed for a term corresponding to the term of office of the Rector of the Wrocław University of Technology. At the end of the term of office of the Council, all its members shall lose their mandate;
 - 2) The Foundation Council works on the basis of its own rules of procedure and meeting schedule. Meetings of the Foundation Council are held at least twice a year;
 - 3) A representative of the Board of the Students' Parliament of the Wrocław University of Technology may only be a student of the Wrocław University of Technology. Graduation, deletion from the student list and other events resulting in the loss of the student statute result in the loss of the mandate on the Council;
6. The meeting of members of the Foundation Council is entitled to adopt resolutions if the meeting of participants includes at least 4 members of the Foundation Council.
7. Meetings of the Foundation Council are convened by its chairman or one of the Vice-Presidents on their own initiative or at the written request of:
 - 1) at least two members of the Council;
 - 2) the President of the Management Board or at least two members of the Management Board;
8. The Foundation Council may appoint expert standing or ad hoc committees performing advisory or control functions with the participation of experts in the issues for which the commission was established.
9. The powers of the Foundation Council - in addition to the competences listed elsewhere in the Statute - include:
 - 1) election of the President of the Foundation's Management Board, who proposes the other members of the Management Board and approves them by the Foundation Council;
 - 2) dismissing a member of the Management Board or the entire Management Board after an investigation;
 - 3) supervising all areas of work of the Management Board and its subordinate organizational units;
 - 4) checking the compliance with the law and this Statute of actions taken by the Management Board and organizational units subordinate to it;
 - 5) approving material and financial plans for the Foundation's activities drawn up by the Management Board;
 - 6) adopting reports on the work of the Management Board and approving the annual financial balance sheet; granting discharge to the Management Board on this basis;
 - 7) controlling the assets and economic results of the Foundation and its separate business units;
 - 8) consent to join or withdraw from the company;

- 9) annual evaluation of the foundation's overall activities;
- 10) approving internal rules;
- 11) determining the remuneration of the Foundation's Management Board;
- 12) fulfilling other obligations resulting from the Statute and regulations referred to in §6 section 9 point 10);

11. Decisions and resolutions of the Foundation Council are made by an absolute majority of votes.

12. Personnel decisions, in particular the appointment of the Foundation's Management Board and changes in the composition of the Foundation's Management Board before the end of the term of office, are made by a majority of 4/7 of the statutory composition of the Council.

13. Members of the Foundation Council perform their functions honorably. However, they are entitled to reimbursement of travel and accommodation costs.

BOARD OF THE FOUNDATION

§ 7

1. The Management Board of the Foundation is the executive body managing all current activities and managing the Foundation's assets.
2. The Management Board of the Foundation consists of at least 3 and at most 5 members:
 - 1) President elected by the Foundation Council;
 - 2) Members elected by the Foundation Council from among the candidates presented to the Council by the President;
3. The Management Board shall be constituted at the first meeting of each term of office.
4. The term of office of the Management Board shall be three years from the date of its constitution. After this period, the Management Board continues to operate until a new Management Board is elected by the Foundation Council.
5. The Management Board shall elect two Deputy Presidents from among itself.
6. The scope of activities of the Foundation's Management Board includes:
 - 1) managing the activities of the Foundation;
 - 2) representing the Foundation externally to state bodies, local authorities, public services, as well as natural and legal persons in the country or abroad;
 - 3) creating and abolishing establishments or other organizational units of the Foundation and supervising their activities;
 - 4) determining the principles of remuneration of the Foundation's employees in addition to the Foundation's Management Board;
 - 5) preparation of regulations of entities conducting business activity;
 - 6) developing plans for the Foundation's activities;

7) preparing reports on the Foundation's activities and its financial status for the current year and for the entire term of office;

8) dealing with other matters not reserved to the competence of the Foundation Council;

7. Declarations of intent on behalf of the Management Board shall be made by at least two of its members, including the President or the Deputy.

8. The Management Board may grant a power of attorney to other persons to perform legal acts of a certain type.

9. In the event of resignation or dismissal of a member of the Management Board, the vacancy shall be supplemented in accordance with the procedure provided for in §6, section 9, point 1.2, with the term of office of the newly appointed member of the Management Board lasting until the end of the term of office of the entire Management Board.

10. Decisions and resolutions of the Foundation's Management Board are made by an absolute majority of votes in the presence of at least three members of the Management Board. In the event of an equal number of votes, the president of the Foundation's Management Board shall vote.

DONORS' RIGHTS

§ 8

1. Each donor to the Foundation is entered in the Book of Benefactors of the Foundation.
2. To persons and institutions particularly meritorious for the Foundation, the Council awards the Foundation Medal together with an honorary diploma.
3. The design of the medal is determined by the Foundation Council.

AMENDMENT OF THE STATUTES

§ 9

1. The Statute of the Foundation may be amended by way of a resolution of the Foundation Council adopted in an open vote pursuant to § 6 section. 6 by a majority of 4/7 of the statutory composition of the Council.
2. The initiative to amend the Statute may be taken by the Council or the Management Board of the Foundation in accordance with the procedure provided for in the Act on Foundations of 6 April 1984. (consolidated text of journal of laws No. 46 of 1991, item 203).

LIQUIDATION OF THE FOUNDATION

§ 10

1. The Foundation shall be liquidated in the cases provided for in the Act on Foundations of 6 April 1984 (consolidated text of Dz.U.Nr 46 of 1991 , item 203).
2. The decision on liquidation is made by the Foundation Council at its own request or the Request of the Foundation's Management Board.
3. A resolution on the liquidation of the Foundation is adopted by the Council pursuant to § 6 section. 6 by a majority of 4/7 of the statutory composition of the Council.
4. The liquidators of the Foundation are the members of the last Management Board, unless in the

resolution on liquidation the Council has appointed other persons for this task. The remuneration of the liquidators is determined by the Foundation Council and charged to the Foundation's assets.

5. Liquidators take actions necessary to terminate the Foundation's activity, and in particular close its current affairs, collect receivables and fulfill obligations .

6. Within the limits of the activities listed in §10 section 5, liquidators have the right to represent the Foundation. Restrictions on this scope of action of liquidators have no legal effect vis-à-vis third parties.

7. All the Foundation's assets remaining after its liquidation and closing of settlements are subject to transfer to the Wrocław University of Technology for student purposes.

FINAL PROVISIONS

§ 11

Each founder, if he expresses such a will, may participate in the meetings of the Foundation Council in an advisory capacity in person or by an authorized person.